



Thirsk C P School
Wrap around Care
Contract with Parents



Child's name _____

Parent or carer's name _____

- I consent for my child to attend Thirsk C P Wrap around Care. I understand that the club has policies and procedures (which are available for reference at the club), and that there are expectations and obligations relating both to the club and to myself and my child, and I agree to abide by them.
- I agree to be responsible for payment of all Wrap around Care provision fees in advance and understand the payment of fees procedure.
- I understand that Thirsk C P Wrap around Care is a play setting and that whilst my child is there Thirsk C P Wrap around Care is legally responsible for him/her.
- My child will be provided with breakfast in the morning session and a snack and drink/light tea whilst at the after school session unless otherwise requested.
- Once my child arrives at Thirsk C P Wrap around Care he/she will be in the care of Thirsk C P Wrap around Care until collected and signed out by an authorised person.
- I will notify the club before the start of the session if I am collecting my child from school on a day that he/she is booked to attend the club. I understand that I will be charged for the booked session unless I give more than 24 hours notice.
- I will book my child into the club on a weekly basis and will pay promptly for all booked sessions whether my child attends or not (e.g. due to illness or holidays.)
- It is my responsibility to keep the club manager informed of any alterations to the information regarding my child (e.g. contact details, medical conditions, etc).
- I accept that my child may take part in messy activities while at Thirsk C P Wrap around Care. I understand that I can provide my child with appropriate clothing to accommodate this if I wish.
- Thirsk C P Wrap around Care after school sessions close at 5.45 p.m. If, due to unforeseen circumstances, I am going to be late, I will contact the manager/deputy as soon as possible.
- If I do not collect my child by 5.45 pm I will pay a charge of £5.00 per quarter of an hour to cover the costs of the staff who are legally required to supervise my child.
- If I do not collect my child by 6pm, and the club has been unable to reach me or any of my emergency contacts, I understand that the Wrap around Care will follow its **Uncollected Children Procedure**.
- Whilst Thirsk C P Wrap around Care tries to ensure the safety and security of items, I understand that it cannot be held responsible for loss or damage to my child's property whilst at the Club.
- I have read the club's **Behaviour Management Policy** and agree to its terms and appreciate that in some circumstances it may be necessary to exclude my child from the club, and I will pay for any missed sessions unless otherwise agreed with the manager.
- If there are any accidents or incidents at Thirsk C P Wrap around Care involving my child, I will be informed.
- If my child has an accident at the club, he/she will be treated by a qualified first aider and I will be informed as soon as possible. If my child needs urgent medical treatment and I am unavailable, a member of staff from Thirsk C P Wrap around Care will sign any consent forms necessary for treatment on my behalf, as stated on the club's **Medical Form**.
- Information held by Thirsk C P Wrap around Care regarding my child will be treated as confidential. However, in certain circumstances, for example if there are child protection concerns, I understand that the club has a legal duty to pass certain information on to other agencies, including Police, Social Care and health care professionals.
- I understand that aggressive and abusive behaviour towards staff will not be tolerated.

I have read and **understood** the above terms and conditions and I agree to abide by them.

Signature _____ Date _____